

Chaban Ukrainian Dance Regina

*Dancer/Parent
Handbook*



Come dance with us!

Inspiring a love of Ukrainian dance since 1973

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About Us:

We are a non-profit organization dedicated to the promotion of the richness and beauty of Ukrainian culture through authentic Ukrainian dance instruction to all age groups in an environment that is respectful, encouraging, safe, and fun. We believe in the importance of physical fitness, art and culture.

As the longest running Ukrainian Dance School in Regina, Chaban celebrated our 50th anniversary in 2022-23. At Chaban, we expose our dancers to vast amounts of Ukrainian culture by annually participating in events such as Malanka and Mosaic, as well as competitions and performances within the area. Our dancers have achieved much success throughout various competitions and have received many awards and scholarships for the quality of their dance.

Chaban is volunteer-run and we are dependent on the generosity of its families and supporters in the community to assist us in purchasing our beautiful costuming and our programs. In participating and supporting our fundraising, you are supporting your child. We encourage and welcome the involvement of all parents as volunteers. If you have a particular interest please make it known to a Chaban Board member or email our Chaban email account at ChabanRegina@gmail.com.

Chaban School welcomes dancers of all ages and experience with our youngest dancers at age 3 to our adult classes.

Location

*Practices are held at the **UNF Hall—1737 St. John Street**. Parking is located on the street and also within the church parking lot across from the hall.*

The Spirit of Ukrainian Dancing

CHABAN'S INSTRUCTORS CAPTURE THE TRUE SPIRIT OF DANCE

Chaban Ukrainian Dance School is proud to be under the artistic direction of Oksana Sholdra with YuriySholdra assisting.

Chaban's Instructor Team

Oksana Sholdra

Chaban School is under the direction of Oksana Sholdra, formerly of Lviv, Ukraine. Before arriving in Canada in July 2002, Oksana worked as Artistic Director and Ballet Master of the Ukrainian Folk Ensemble "Karpaty" (Lviv) and Ballet Master of the Ukrainian Honored Ensemble "Yunist" (Lviv). Oksana holds a degree in Choreography and Classical Ballet, as well as instructional methodology courses from the Lviv National Institute of Choreographical Art. As a dancer. Soloist and artistic director, Oksana has also toured Europe, Asia, North America, New Zealand and Australia, and has been an adjudicator of dance competitions in Calgary and Saskatoon. Oksana has worked with the Conservatory of Performing Arts at the University of Regina as a ballet teacher as well in 2008, along with Yuriy, were the stage chorographers of the Great Russian nutcracker performed by the Moscow Ballet and the Applause Dance Academy. Oksana works with each dancer to help them reach their full potential while nurturing their love for Ukrainian dance.

Yuriy Sholdra

Yuriy Sholdra, formerly of Lviv, Ukraine assists Oksana in instruction of our groups most notably our Ensemble. Yuriy has obtained a degree in Choreography from the National Institute of Choreographical Art, Lviv, Ukraine. He also has Folk, Classical and Character training, and has been a dancer and Ballet Master with the Ukrainian Honored Ensemble "Yunist", Lviv, Ukraine. Yuriy has toured as a dancer, instructor and Ballet Master in such countries as Russia, Poland, Bulgaria, Romania, Germany, France, Italy, Argentina, Uruguay, Vietnam, Spain, Denmark, Sweden, USA and Canada. He has also been an adjudicator for the Troyanda Ukrainian Dance Festival, and the Southern Alberta Ukrainian Dance Festival.

Staying Informed:

We work hard to make the dance experience organized and fun. Keeping you informed is one of our primary goals.

The following studio communication tools are available to you;

- a) **TeamLinkt** is Chaban’s primary communication tool for dancers and parents. Parents must respond to TeamLinkt notifications and mark dancer availability in advance for events scheduled.*

- b) **ChabanBulletin Board**
Important information will be posted on the Chaban bulletin board located in the Lobby of the UNF Hall. Please stop by and read flyers, letters, and our calendar at least once a month for due dates, upcoming events, and monthly activities.*

Social Media is not only an important tool for keeping you informed, it is also our most effective way of advertising and getting the word out about Chaban. Our best advertising is still personal recommendations, i.e., word of mouth, so please encourage your friends, family, co-workers, and neighbours to become involved with and support Chaban! We currently have the following Social Media accounts and ask that you take a moment to check them out, and to like and follow us and to share our promotions via your personal social media accounts.



Like and Follow “Chaban Ukrainian Dance Group of Regina” on Facebook to receive updates on our events. We love to have you share our posts with your friends and family!



Follow us on our Instagram page and be sure to tag us with any of your special Chaban moments and posts. Use @chabanregina or #chabanregina when posting.

Attendance

*Regular attendance at class is important and allows students to receive the most benefit from their dance program and helps to prepare them for any performances or competitions. All classes will start and end promptly at their scheduled times. **If students need to miss a class, you must update the dancer’s availability in TeamLinkt.** Please note that there will be no refunds or make-up classes given to students who miss classes.*

Fundraising Policy 2024-25

Fundraising Requirement: This is the minimum fundraising required by each dancer as an option to keep fees lower. **Families may choose to opt out of fundraising at a rate of \$45 per credit.**

Families that exceed their required fundraising can now choose to have their additional credits applied to competition expenses or group competition travel costs in this same dance season.

Minimum amount of fundraising credits required per dancer	
Novice 1	2 credits
Novice 2	2 credits
Beginner 1	4 credits
Beginner Advanced	5 credits
Junior	5 credits
Intermediate	10credits
Youth Ensemble	15 credits
Adults	0 credits

Fundraising Frequently Asked Questions

How do I know whether I am meeting or exceeding my fundraising requirements? The Fundraising Coordinator will keep track of families' fundraising credits through the dance season and can provide you a status following completion of a fundraising activity.

What if I have exceeded my fundraising requirement?

Once you have met your fundraising requirements for this dance season you may continue to participate in fundraising and apply the credits to any of the following:

- Apply to competition fees or competition group travel in the current 2023-24 dance season at a rate of \$40 per credit,
- Apply to costume fees for the 2024-25 dance season at a rate of 1 credit per costume (to a maximum of the number of costumes used by your dancer in that season),
- Donated to another Chaban family to help them meet their fundraising requirements, or
- Donated back to Chaban, to help support costume acquisition, team building events, etc.

IMPORTANT: *Fundraising credits have no cash value and may not be "cashed out" if the dancer does not continue in the following season.*

Why does it cost me \$45 per credit if I choose not to participate in fundraising and not \$40?

When you participate in fundraising you earn \$40 to your dancer's account and Chaban earns about \$5 to general revenue. If you do not participate in fundraising activities you need to pay \$45 to cover the full amount so that Chaban is not shorted.

What if I participated in fundraising, but didn't meet my requirement?

Families can choose to participate in fundraising opportunities to achieve your requirements in whole or in part. Shortfall in credits for a term can be bought out at a rate of \$45 per 1 credit. Fundraising credits may be carried over from Term 1 to Term 2 only in the same dance season.

How does Chaban benefit from the fundraising?

Fundraising helps Chaban to repair/replace costuming, sponsor team building events, etc. so it benefits everyone to exceed your fundraising requirements and donate back to Chaban!

Is there any discount available to families with more than one dancer enrolled with Chaban?

Yes! For families with multiple dancers enrolled with Chaban, the following fundraising credit discounts apply:

1 dancer from family	2 dancers from same family	3 dancers from same family
No discounts	Same as above + discount of 2 credits	Same as above + discount of 3 credits

EXAMPLE: A family has three children that are enrolled in Novice (2 credits), Beginner (4 credits) and Intermediate (8 credits). Their fundraising credit requirements would be:

$$2 \text{ credits} + 4 \text{ credits} + 8 \text{ credits} - 3 \text{ credits discount} = 11 \text{ credits}$$

So for this family to meet their full fundraising requirements they would participate in fundraising opportunities to attain 11 credits in order to not pay any fundraising fees.

Fundraising Opportunities to earn credits

	Event	What you can do	Credit awarded
TERM #1 – Sept to Jan	Ukrainian Coop*	\$150 - \$300 of orders Each \$300 order	0.5 credit 1 credit
	Group Bottle Drive*	Each family must participate in collecting, sorting and/or advertising our bottle drive, in any of the following ways: <ul style="list-style-type: none"> • Donate 4 LARGE bags of refundable beverage containers • Sorting bottles for one shift (3 hrs) • Drive your truck/van to help with collection/delivery of recycling 	1 credit 1 credit 0.5 credit
	Volunteer at Rider games*	Work a shift at Western Pizza booth	3 hrs = 1 credit
	Annual Trade Show*	Work a shift at the trade show Work 2 shifts	0.5 credit 1 credit
TERM #2 – Jan to June	Ukrainian Coop*	\$150 - \$300 of orders Each \$300 order	½ credit 1 credit
	Group Bottle Drive*	Each family must participate in collecting, sorting and/or advertising our bottle drive, in any of the following ways: <ul style="list-style-type: none"> • Donate 4 LARGE bags of refundable beverage containers 	1 credit

		<ul style="list-style-type: none"> • Sorting bottles for one shift (3 hrs) • Drive your truck/van to help with collection/delivery of recycling 	1 credit 0.5 credit
	Mosaic Passport Sales*	Sell 15 MosaicPassports	1 credit
Additional ways to earn credits	Chaban Board	Serve on the Chaban Board in one of the named positions. This is a year-long commitment. (President, Vice-President, Treasurer, Secretary, Communications, Fundraising Coordinator)	3 credits
	Costume Committee*	Responsible for distribution and collection of group costumes. This is a year-long commitment.	2 - 3 credits
	Other	Donate your time and talents in exchange for fundraising credits. Examples include, professional photography, website design and maintenance, marketing/publishing, to name a few.	Negotiable
Mandatory	Additional Mandatory Participation		
	Public performances, attendance is expected	Attendance is expected as it is a developing opportunity for our dancers	

**Coordinators are awarded an additional fundraising credit*

Fee Payment Schedule

	Admin Fee (Due with registration)	Costume Fees (Due on or before September 1)	Class Fees Payment Option (Due on or before date shown; Choose payment plan of Monthly, Twice per Year, or Once per year)				Fundraising Requirem
			MONTHLY	TWICE PER YEAR		ONCE PER YEAR	
			<i>1st of month, September - May</i>	<i>September 1</i>	<i>January 1</i>	<i>September 1</i>	
Novice 1 (3-7 yrs)	\$50	\$30	\$40	\$160	\$200	\$360	2 credits
Novice 2 (8-12 yrs)	\$50	\$30	\$45	\$160	\$200	\$360	2 credits
Beginner 1	\$50	\$60	\$45	\$180	\$225	\$405	4 credits
Beginner Advanced	\$50	\$60	\$45	\$180	\$225	\$405	5 credits
Intermediate	\$50	\$90	\$95	\$380	\$475	\$855	10 credits
Ensemble	\$50	\$150	\$105	\$420	\$525	\$945	15 credits
Adults	\$50	\$90	\$55	\$220	\$275	\$495	none

Costumes

Chaban believes that club-owned costuming creates opportunities for dancers to experience multiple regions of Ukraine without having to incur the expense of owning their own costumes for each region. This is especially important as our dancer's progress to the more senior levels where a dancer may learn dances from four regions or more.

Costumes are fitted each fall for the students and handed out prior to performances. Costumes should be returned in the condition they were received, on the wooden or plastic hangers provided and placed within the costume bags. If minor damage has occurred we will try to repair the item. You will be responsible for any damage or loss caused by negligence of the rented costume, including loss or damage to the headpieces, belts, aprons etc. A minimum charge of \$40.00 be assessed in each instance.

You are responsible for the costs of all personal items, including practice and performance footwear, socks, makeup and hair accessories, performance undergarments, and practice attire that meets Chaban guidelines.

Other Important Documents:

- a) Chaban Dancer Code of Conduct*
- b) Chaban Parent Responsibilities and Code of Conduct*
- c) Chaban Costume Committee Policy and Guidelines*
- d) Chaban Dates to Remember*
- e) Fundraising Policy/Events*

Withdrawal from Chaban

While we hope that each dancer who enrolls with us, stays with us, we understand that sometimes this is not possible. As such a student withdrawing from Chaban during the course of the school year must provide Chaban with written notice of the withdrawal at least one month prior the date they wish to withdraw. If postmarked notification or email is not received by the time stated above the student is considered to be continuing participation in the class and full monthly payment will be required.

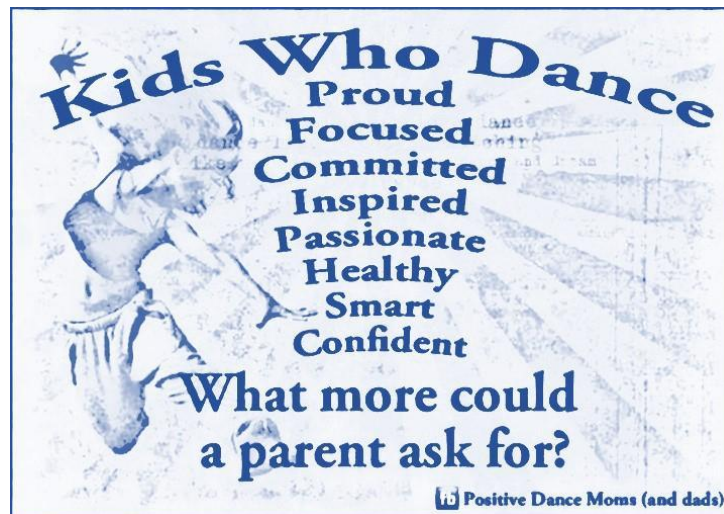
Administration fees are non-refundable. Dancer costume rental fees will be refunded up to and including September 30th only.

Our Sponsors and Supporters

Thank You! Дякую!

Chaban Ukrainian Dance Regina would like to acknowledge the following sponsors and supporters for their monetary and in-kind contributions. With your help, we have been able to purchase and provide our dancers with many beautiful costumes from the Ukraine.

- *Garry & Shirley Wasyliw Family*
- *Ukrainian Canadian Congress – Saskatchewan Provincial Council Inc.*
- *SaskLotteries Bayer CropScience*
- *Wheat Country Motors Regina*
- *Ukrainian Canadian Congress – Regina Branch*
- *Ukrainian National Federation of Canada – Regina Branch*
- *Shevchenko Foundation*
- *Dance Saskatchewan*
- *Ukrainian Co-op*



Chaban Ukrainian Dance Association Inc.

Dancer Code of Conduct

*Collaboration *Community Enhancement*Creativity*Inclusivity*Performance Oriented

*Dignity*Respect*Safety*Whole Person Focus

Chaban Ukrainian Dance Association Inc. (Chaban) is a safe and happy environment for learning dance and Ukrainian Culture. Teamwork is very important and dancers are expected to treat each other and their instructors with kindness and respect in and out of the studio.

It is expected that all dancers will achieve their goals by following the Chaban Dancer Code of Conduct.

- Attend classes regularly.
 - If you need to miss a class please communicate this with the dance instructor and the Chaban email address.
- Arrive at class on time.
 - Warm-up is done at the start of every class and it is imperative that all dancers participate in warm-up to ensure that their body is ready for physical activity and movement.
- Dress appropriately.
 - Respect the dress code recommendations for each class.
 - No jewellery to be worn to class (stud earrings are allowed).
- RESPECT your teachers and other dancers at all times. ○Dancers are expected to focus and pay attention to instructors and keep talking to a minimum.
 - Cell phones and other electronic devices must be turned off during dance class.
 - Dancers observing a dance class or attending a performance or competition are expected to be quiet and courteous to other dancers, Instructors and Assistants and all others in attendance.
 - Unnecessary disruptions of dance classes are not cool and are not acceptable.
 - Rude or inappropriate behaviour will not be tolerated in class. Dancers behaving inappropriately will be removed from the class in session. **Chaban reserves the right to suspend or expel a dancer for rude or inappropriate behaviour towards instructors, assistants, or any other student.**
- Bullying of any kind will not be tolerated while at Chaban.
- Dancers must treat the students, the premises, and the possessions of all other dancers with respect, care and consideration.
 - Help clean up any messes and pick up items left behind while at the studio. ○Do not take any food or drinks into the studio. Only “non-spill” water bottles are allowed in the studio.
 - Do not eat or drink juice or pop while wearing any of the Chaban Costumes. *Water or clear liquids are allowed.*

Work hard, try hard, and become the best dancer you can be!

Chaban Ukrainian Dance Association Inc.
Parent Responsibilities and Code of Conduct

*Collaboration *Community Enhancement*Creativity*Inclusivity *Performance Oriented
*Dignity *Respect *Safety*Whole Person Focus

Parents and Guardians have a vital role to play in the enjoyment and learning that their children experience during classes and the performances at Chaban Ukrainian Dance Association Inc. (Chaban)

As a parent/guardian of a dancer it is required that you provide your support to the organization in a number of important ways to ensure that your child and others will have an enjoyable and productive experience. We ask that you agree to:

- Respect and abide by all Registration and Payment Policies and Procedures set forth by Chaban as outlined in the Student Handbook and Registration Brochure.
- Trust that Chaban dance instructors will provide quality instruction with high priority on safety and injury prevention; it is imperative that you provide pertinent medical information (including allergies, injuries) in a timely manner.
- Ensure that your child/children is/are properly prepared (following the “dress “code and hair requirements) and on time for all classes. ○Specific guidelines will be provided for each class registered for (Student Handbook), and each performance (email communication).
 - Make sure that their dance attire (shoes, costumes) meets the stated requirements and that hair and makeup are done as specified.
- Dance practices are closed and therefore parents are not allowed to observe instruction. Parents are encouraged to attend performances, however are asked to respect that instruction time is a time that the Instructors and dancers need to be focused on each other in order to learn and build a strong relationship.
- Ensure that your children maintain proper decorum in the public spaces (including but not limited to entry way, lower level, washrooms and hallway of the studio as well as all venues where performances and competitions are being held) before and after class (for example, no shouting or running; removing outdoor footwear and placing them neatly on the shoe racks).
 - Supervision outside of the dance class is the parent’s responsibility and this is very important from both a safety stand-point as well as to minimize distraction while the classes are in progress.
 - Set a good example; demonstrate a high degree of personal responsibility when dealing with or in the vicinity of students...knowing that words and actions set an example.
- Inform Chaban email account and the instructor when your child is unable to attend class *prior* to the class time.

- Check to ensure that your child has picked up all personal items before leaving class.
 - Chaban does not provide locked storage cupboards for dancer's personal property and items left unattended during class are the individual owner's responsibility. Please keep valuable items at home or if required, make arrangements with the instructor to bring such items into the class area, (money, phones, laptops, tablets etc.). Unclaimed items will be donated to charity at the end of the school year.
- Stay informed by checking your email for our club news and the club website for important information throughout the season.
- Maintain open communication with your child's dance instructor and discuss any concerns you may have in a timely fashion. (See Chaban's Communication Protocol below for further guidance on conflict resolution)
- Provide support and recognition to your child for their hard work and progress. Allow them to develop at their own pace. Celebrate their achievements. Watch them perform every chance you get!

Chaban Communication Protocol

Chaban Ukrainian Dance Association Inc., is committed to uphold a high standard of professional Ukrainian dance instruction and conduct to ensure that the dancers participating will enjoy a creative and nurturing environment and one that is of mutual respect.

It is important for parents to feel comfortable with the dance training that their children are getting at Chaban.

- Please feel free to ask questions and provide feedback to your child's dance instructor(s).
- Raise concerns in a timely fashion and a respectful manner.
- Allow the instructors to hear and respond to your questions and concerns in private and when there is uninterrupted time available for discussion if necessary.
- You may contact any of the executive of Chaban to set up a more formal meeting with the instructor if your concerns have not been settled after your initial (joint) effort.

Chaban provides an Abuse Free environment for all involved. If a complaint is received against a parent/guardian or student regarding disrespectful actions or comments (directed at another parent/guardian, student or instructor) a review will occur and could possibly lead to removal or suspension from class (in the case of a student), or banning from the premises (in the case of a parent/guardian). This sanction will be provided in writing and may be appealed to the Board of Directors.

Chaban Costume Committee Policy and Guidelines

- 1) Chaban's volunteer parents form our costume committee. Group Costume Rep's are also required to assist during the year. Consider volunteering in this or another capacity.
- 2) Please RESPECT all costume items. Please place headpieces in the proper containers after the performances. When given the costumes hang them up, keep them protected and each costume separate in the costumes bags provided when not performing or transporting.
- 3) If any costume item is missing, or needs cleaning or repairs please contact a costume committee member *immediately* so we can have the costumes looking their best for the next performance or competition. All kids have growth spurts so again, please let us know if we need to make adjustments.
- 4) Wire hangers are not to be used. If possible please return costumes on the same hangers. If a hanger does break let the costume committee know and we will replace it with another approved hanger.
- 5) Costume bags are not indestructible and may tear. We ask that should this occur, please advise a member of the costume committee that you require a new bag. Should the bag be torn during use, we ask that you please ensure that the costume is protected and if necessary, costume pieces may be placed carefully into a plastic shopping bag until a new costume bag is provided.
- 6) For practices/dance classes, it is recommended that all dancers have a yoga matt for the warm up exercises.
- 7) All dancers must bring their own water bottle/water to practice.
- 8) **What is proper dance attire and why is it necessary?**
All dancers are requested to wear all black clothing; the specific details are described below. Black attire allows the instructors to better visualize lines and movement.

For Girls: Black fitted t-shirt/bodysuit and leggings (dance shorts or dance skirt may worn on top). Sweaters may be worn for warm-ups if needed in the winter. Sports bras should also be worn by the older dancers. Ballet or jazz shoes are required for warm ups and practice. Hair must be off the face and **in a bun.**

For Boys: Black T-shirt and black athletic/yoga style or dance pants/shorts. Heavy/loose Sweatpants can restrict movement and are not preferred, particularly for dancers junior and higher. Sweatshirts may be worn for warm-ups if needed in the winter.

It is disrespectful to fellow dancers as well as instructors to have midriff or lower back showing during dance class.

Girls hair must be tied back appropriately so turns can be practiced without distraction from loose hair. Wearing flat shoes for warm-up allows the muscles in the feet and lower legs to be strengthened appropriately.

If you have questions regarding a specific item of clothing, please do not hesitate to ask your instructor.

9) Performance Footwear:

- Dancers must always have their own required footwear and when required the appropriate socks*.
- **Youth Ensemble**: Red shoes or boots **
- **Boys (except Ensemble)**: Red shoes or boots **
- **Girls**: Black/Red jazz or dance slippers
- **All dancers**: Hutzul shoes **

Note: *Required socks will be determined after registration night.

**Red boots and shoes will be available for purchase from instructors or items may be available from Chaban parents used shoe swap/sale. Decision as to shoes/boots is at the discretion of the instructors and dancers will be notified.

10) During competitions, no jewellery to be worn (stud earring are permitted). No colored nail polish allowed.

11) For performances girls – Novice, Beginner and Juniors must have their hair in two French braids with the ends tucked in underneath and securely pinned in place. A hairnet may be worn to assist in keeping hair neat.

- Youth Ensemble and older – hair may be pulled back into a low bun, firmly secured by pins and a hairnet.

12) For performances girls are expected to wear make-up. Remember that stage lighting is harsh and makeup will allow the audience and the adjudicator to see your facial expressions clearly. Makeup should be applied dark enough for your features to be

visible to the first 8-12 rows of the audience. **Please refer to Make-up Guidelines as attached for application tips and recommended products/colors.**

- 13) It is good practice for the older dancers to be wearing deodorant when in costume.
- 14) For performances Ensemble girls should wear white sports bras and/or tank tops that have a bra built in.
- 15) All girls should wear white tshirt and white legging shorts underneath their costumes as well as nylon slips.
- 16) No food or drinks (other than clear drinks i.e., water) are allowed to be consumed when dancers are in costumes.
- 17) When out in public representing Chaban, all dancers are expected to wear the WHOLE COMPLETE COSTUME including headpieces for the girls and belts for the boys. If you do not, you are expected to change out of the costume and into Chaban t-shirt and black leggings/pants thus presenting a unified Chaban Team.
- 18) Please return costume on the dates communicated to allow the costume committee/rep's, time to ensure that they are cleaned and ready for the next performance.
- 19) When your assigned costumes are returned if there are any items missing or damaged you will be responsible for the cost of replacing that item(s). You will be responsible for any damage or loss caused by negligence of the rented costume, include loss or damage to any part of the costume, including headpieces, belts, aprons etc. A minimum charge of \$40.00 (forty dollars) will be assessed in each instance.
- 20) The costume committee will advise you of the cost and payment will be required upon notice.
- 21) Remember that all costume committee members are volunteers and we are doing all we can. With everyone's cooperation and respect, we can ensure that our Chaban Dancers look great and professional at all appearances.

Novice, Beginner, Junior and Intermediate

Make-up

EYES:

Shadow: Cover entire lid with white or a very light eyeshadow, including the inside corner of the eye and up to the brow bone.

Apply the purple eye shadow in the crease of your eye, in the crease of the eyelid, extending beyond the natural line of the eye in an upward motion toward the temple. This will make the eye appear larger and more expressive. You can continue to layer, using slightly darker tones, blending well the shadow to create a more dramatic look.

Eye Liner- liquid or pencil eyeliner may be used. Outline the top of the eye above the lashes and extending the line at the outer corner in an upward motion to create a winged effect.

Start the bottom outline in the middle of the bottom lash line, and extend it beyond the lash line leaving a space between the upper and lower wings. This will create the illusion of longer lashes and emphasize the eyes, making them appear larger and more expressive on stage. Setting spray is available at many drug stores, makeup counters and range in price. NYX Matte Finish or Stay All Day Setting Spray by JOE FRESH are two options. Mascara is optional, however if used black is recommended.

CHEEKS: Use a pink or peachy blusher directly on and just under the cheekbone, starting from the bottom of the nose and sweeping in an upward motion with the blush brush to the hair line. Optional: Apply highlighter to top of cheekbone to accent cheeks. Spray setting spray to entire face to set makeup, allowing it to be longer lasting

LIPS: Red lipstick – recommended shades *Russian Red Matte lipstick by MAC* available at The Bay or *Katy Kat Matte lipstick color- Crimson Kat KP05* available at Shoppers/London Drugs.



Ensemble Female Dancers Make-up



EYES: Brown or taupe eye shadow, with lighter highlighting contours used. Continue to layer, blending well to deepen color and emphasize eyes. Black eyeliner to make wings at the end of each eye. Black Mascara and *if desired*, false eyelashes may also be worn.

Cheeks: pink blush. Highlight cheekbones with highlight powder. Contouring of cheekbones can also be done by using bronzer.

Lips:APPROVED PRODUCTS ARE:

Katy Kat Matte Lipstick by Covergirl color Crimson at KP05 available at Shoppers, London Drugs etc. or ***Russian Red Matte Lipstick by MAC*** available at The Bay

SET YOUR MAKEUP WITH POWDER OR MAKEUP SETTING SPRAY.

Eg.

NYX Matte Finish spray 2 oz bottle is approx. \$10 avail at London Drugs.

NOTE: STAGE MAKE-UP IS APPLIED HEAVIER AND MORE DRAMATIC THAN REGULAR APPLICATION. THIS IS NECESSARY AS STAGE LIGHTING WILL WASH OUT FEATURES. There are many videos online that can assist you with how to apply your stage makeup.

Chaban Board (Fundraising Credit Earning Opportunity)

Chaban is a volunteer-run organization, with board elections occurring in early fall. The following are the various positions on the board, and we encourage you to get involved!

Chaban Executive Member Positions

President:

- The President/Chair is responsible for chairing all Board Meetings;
- Develops agenda for Board Meetings;
- Acts as the primary spokesperson for Chaban Regina and serves as the contact for board issues;
- Sets goals and objectives with the board and ensures they are met;
- Authorized signer on contracts and agreements; and
- Oversees the business of Chaban and works towards the smooth operation of Chaban Regina, delegating as appropriate.

Vice-President:

- Prepares to assume the office of the board president/chair;
- Fulfills the board chair's duties when the presiding officer is absent or if that office becomes vacant;
- Assists the board chair in the execution of his or her duties;
- Serves on committees as requested to learn the operations of the board; and
- Performs other Chaban related business as required.

Treasurer:

- Maintains fiscally responsible financial records according to current practice;
- Provides timely reporting of finances to Chaban Board;
- Prepares annual financial report for the Board and Annual General Meeting.
- Ensures tax-related documents and legal forms are filed on time with ISC; and
- Reviews the annual audit and answers board members' questions.

Secretary:

- Schedules and notifies board members of upcoming meetings;

- Assures that an agenda has been prepared by the board president and that the agenda is distributed in advance of the meeting;
- Records and disperses Meeting Minutes, Agendas, and maintains the historical record; and
- Performs other Chaban related business as required.

**Note: Executive positions may also be Directors and have signing authority for the organization.*

Other Committee Positions and Roles

Communications:

- Provides Chaban Regina families with regular emails and other forms of communication as appropriate to ensure dancers and families are informed of upcoming Chaban events and business;
- Manages ChabanRegina’s email account responding to email enquiries from public, potential members and requests for performances; and
- Works closely with Executive positions to ensure consistent, clear communication on club activities and goals are provided.

Social Media:

- Maintain and update Chaban website and Facebook/Instagram pages to provide timely information to Chaban Dance families and those interested in the Chaban dance community, with the purpose to celebrate our dancers and stay informed of upcoming events.
- Monitors Chaban Regina Social media gmail account.

UCC Representative:

- Attends monthly UCC meetings and UCC sponsored events as a representative of Chaban Regina;
- Reports on UCC updates at regular Chaban Board Meetings.

Fundraising:

- Coordinate fundraising events for the Chaban Regina to provide financial support towards the purchase of costuming and cover operating and competition expenses.
- Responsibilities include identifying fundraising opportunities, coordinating events, and providing financial accounting of events.

Events/Competitions:

- Responsible for organizing events and competitions;
- Assists in submissions of dancers for dance festivals and competitions; and
- Provides Chaban Communication and Social Media members with timely information regarding events.

Costume Committee:

- Oversees the costume inventory, including assessing club needs and sourcing for costuming, making recommendations to the board;
- Oversees costume sizing and distribution to dancers;

- Oversees costume collection, cleaning and repairs; and
- Updates the costume section in the Dancer/Parent handbook as required.